**PERSONAL DATA**

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| Address: Maloney Gardens | Cell: +1(868)316-4046 | Email:nioredhead@gmail.com |

Date of Birth: 24 January 1995

**OBJECTIVE**

Currently pursuing a BSc in Public Sector Management at the University of the West Indies and seeking employment with a company where one can grow professionally and personally.

**EDUCATIONAL BACKGROUND**

2015 - 2018 University of The West Indies; pursuing degree

2013 -2014 University of The West Indies; 1diploma

2006 – 2013 El Dorado East Secondary School; 9passes

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| **CSEC O’LEVELS** | **CAPE A’LEVELS** |
| English I | Communication Studies III |
| Mathematics III | Caribbean Studies III |
| Social Studies II | Sociology IV |
| Principles of Business II | Management of Business IV |
| Human and Social Biology II |  |
| Geography II |  |

**WORK EXPERIENCE**

**Merchandiser** at Cite Up; Arouca

* Replenish and rotate products.
* Carry out bushfire exercises.

**Sales Clerk** at Sport World; Trincity Mall, Trincity

* Attend to customers upon entry.
* Price, pack out and back stock goods.

**Sales Clerk** at JPS Enterprise; Woodford Street, Arima.

* Utilize product knowledge to promote sales and provide prompt and courteous service.
* Responsible for ensuring store appearance is clean and presentable at all times.

**Cashier** at Disko Mart; Eastern Main Road, Arouca

* Receive payment by cash, check, credit/debit cards or vouchers and issue receipts and change.
* Count money in cash drawers at the beginning and end of shifts.

**Sales Clerk** at Detour; Trincity Mall, Trincity

* Willingness to approach customers & offer assistance.
* Stock shelves, counters, and tables with merchandise.

**Packager** at Albrosco; Omera Industrial Estate, Omera

* Inspected finished products for defects, off-cuts and foreign material to ensure safety and quality.
* Clean work area and machine.

**Certificates available upon request.**